

Rancho Sahuarita

Renters - Registration Documents



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• **A transfer fee of \$25 is due at time of registration to transfer the amenities from the homeowner to the lessee. (*Acceptable forms of payment are cash or debit cards.)**

• **Please bring a copy of your Home Lease**

- Minimum 4 months or longer
- Signed by both parties (Owner and Lessee)
- List of occupants or number of occupants must be stated on lease
- Address verified on lease

• **If residents 18+ are listed by name as main tenant/s on lease, please bring a copy of the following:**

- Driver's License or Government Issued Photo ID

• **If residents 18+ are not listed as a main tenant(s) on the lease, they must be listed by name as an additional occupant; please bring a copy of the following:**

- If Driver's License or Government Issued Photo ID has rental address on it, then only drivers license or government issued photo ID is needed.
- 1 Proof of residency
 - Paycheck stub, college transcript, major credit card bill, car insurance bill, DMV auto registration, cell phone bill, or major local utility bill

• **For any Residents that are 5-17 years old:**

- If listed on lease by name
 - Please bring 1 proof of residency
 - School demographic, court document/custody papers/legal guardianship, birth certificate, adoption papers, notarized power of attorney, or driver's license/government issued
- If NOT listed on lease by name, resident **MUST** be listed as a minor occupant/occupancy number;
 - Please bring 2 proofs of residency



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- School demographic, court document/custody papers/legal guardianship, birth certificate, adoption papers, notarized power of attorney, or driver's license/government issued
- For any Residents 0-5 years old (not yet in school):
 - If listed on lease by name, will NOT need anything else but the lease.
 - If NOT listed on lease by name, resident MUST be listed as a minor occupant/occupancy number
 - Please bring 1 proof of residency
 - Court document/custody papers/legal guardianship, birth certificate, adoption papers, notarized power of attorney, or government issued ID

Please note: A lease addendum is required to add any additional people to the registration if they are not listed on the original lease.

